



# Eastview Secondary School

## Student Handbook 2022-2023

Eastview Secondary School  
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Office Hours: 7:30 a.m. - 3:30 p.m.

Principal: Tyson Maxwell

Vice Principals: Colin Bowins, Melony Lapp, Brae Montgomery

### Daily Schedule

<b>Morning Exercises</b>	<b>8:00-8:05</b>
<b>Period 1</b>	<b>8:00 – 9:20</b>
<b>Period 2</b>	<b>9:26 – 10:41</b>
<b>Lunch</b>	<b>10:43 – 11:43</b>
<b>Period 3</b>	<b>11:43 – 12:57</b>
<b>Period 4</b>	<b>1:03 – 2:18</b>

This handbook may be revised at any time.

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# STUDENT HANDBOOK

## Eastview Secondary School

### Mission and Vision

Our mission and vision outline what we do and what we want to achieve and provide direction for the board's strategic plan. For more information, visit [www.scdsb.on.ca](http://www.scdsb.on.ca) under 'About'.

### Mission Statement

We inspire and empower learning for life.

### Vision Statement

A community of learners achieving full potential.

### Strategic Priorities 2022-2023

The SCDSB is committed to creating a culture of belonging, engagement and success for all through deliberate actions in four key areas that form the Strategic Priorities: Well-being, Diversity, Equity and Inclusion, Community, and Excellence in Teaching and Learning.

Rooted in the Strategic Plan are ten universal themes that reflect the voices and values of the SCDSB. These ten themes will be woven throughout our operational plans and will provide guidance and intentionality to the learning and work we do as a system: Accountability, Identity, Safety, Collaboration, Innovation, Respect, Support, Trust, Transparency and Celebration.

#### Well-being

Our commitments:

- We prioritize wellness and support the mental health of our students and staff
- We extend learning to outdoor spaces and innovative environments
- We celebrate the successes of our students and staff

#### Diversity, Equity and Inclusion

*Our commitments:*

- We value the diversity and identity of our students and staff
- We uphold the principles of respect for human rights and ensure equity of access and opportunity
- We prioritize safety and promote inclusive, respectful learning and working environments

## Community

### *Our commitments:*

- We collaborate intentionally with partners to enhance the SCDSB experience
- We nurture relationships built on accountability, trust and transparency
- We support sustainable practices and appreciation for the environment
- Excellence in Teaching and Learning
- Our commitments:
- We hold students and staff to high standards of achievement and accountability
- We promote collaboration in our learning and working environments
- We foster innovation and engagement to drive success

## Land Acknowledgement

In October 2017, the SCDSB approved the practice of a land acknowledgement for board meetings and significant board and school events, as well as a less formal land acknowledgement for daily use in all schools. The following acknowledgement is recited each day as part of the morning announcements. 'Simcoe County District School Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.'

The approval of a land acknowledgement follows recommendations of the Truth and Reconciliation Commission's Calls to Action. A land acknowledgement is an act of reconciliation and respect with, and for, the First Nations people of Simcoe County, on whose land we stand. We are proud to share that the SCDSB land acknowledgements were developed in consultation and partnership with local Indigenous partners.

## School Year Calendar

The SCDSB school year calendar is published in this agenda and is available at [www.scdsb.on.ca](http://www.scdsb.on.ca) by searching for 'school year calendar'.

## Holy Days and Holidays

The students and staff of the SCDSB represent a rich diversity of faith traditions. The Holy Days and Holidays Calendar helps identify some important days of commemoration. The expectation is that SCDSB schools and worksites will be mindful of these significant holy days (marked in bold in the calendar) when scheduling to allow for full participation in planned events. For further information, visit [www.scdsb.on.ca](http://www.scdsb.on.ca), and then search for 'holy days calendar'.

## Religious Accommodation

We acknowledge each individual's right to follow or not follow religious beliefs and practices, free from discriminatory or harassing behaviour. We are committed to taking all reasonable steps to provide religious accommodation to students and staff. Students and families may speak to their teacher or

provide a note from their parent(s)/guardian(s) specifying their accommodation needs relating to religious observances, including holy days on which they will be absent from school. School administrators are also available to meet with families to discuss and implement needed accommodations.

## Voluntary self-identification of First Nation, Métis, and Inuit students

First Nation, Métis and Inuit students are invited to participate in our voluntary, confidential self-identification process. The SCDSB collects First Nation, Métis, and Inuit self-identification data to support student success and reduce gaps in student achievement. Information that is collected is used to inform program planning and services that are relevant for First Nation, Métis, and Inuit learners. Disclosing First Nation, Métis and Inuit ancestry is completely voluntary and confidential. No proof of ancestry is required. Please contact the school office if you wish for your child to self-identify.

## Transportation

The Simcoe County Student Transportation Consortium (SCSTC) coordinates the safe and efficient home-to-school transportation for more than 34,000 students—21,000 from the SCDSB. The role of the SCSTC includes contracting bus and vehicle operators on behalf of the SCDSB and the Simcoe Muskoka Catholic District School Board.

SCDSB transportation policies can be accessed online at [www.scdsb.on.ca](http://www.scdsb.on.ca) by searching 'transportation of students'. For SCSTC policies and procedures related to student transportation eligibility, stop locations, bus cancellations and more, please visit [www.simcoecountyschoolbus.ca](http://www.simcoecountyschoolbus.ca).

The SCSTC coordinates home-to-school transportation for students who are eligible for transportation. Students who reside within a designated walking zone for their home school are not eligible for transportation (unless otherwise qualified by policy). Parents/guardians are responsible for their child's safe arrival at the school when they reside within the established walk zone. Transportation eligibility can be confirmed through the SCSTC website <https://scstc.ca> under 'Transportation Eligibility'.

Pick up/drop off location change requests can only be made through your school. The school principal will contact the SCSTC regarding change requests.

## Rider safety

All students need to be safe while riding school vehicles. The bus driver has full charge of the vehicle and students must follow their instructions. For discipline issues, school vehicles are considered an extension of the classroom. Students are responsible to the school principal, through the driver, for their behaviour on a school vehicle. If students do not follow safety guidelines and/or listen to the driver, they may not be allowed to ride the bus.

In some situations, the board may put video cameras on school buses. These systems are installed in accordance with the SCDSB Surveillance Guidelines to enhance the safety and security of students and staff, to protect property against theft and vandalism and to aid in the identification of individuals who endanger the health, well-being, or safety of school community members. For safety and insurance reasons, students are not permitted to ride on school vehicles other than the vehicle they have been assigned.

## Weather-related school vehicle cancellation procedures

Eastview Secondary School is in the *Central Zone*.

Student safety is always the priority. During pre-dawn hours, the SCSTC and their contracted school vehicle operators review weather and road conditions throughout Simcoe County to determine if school vehicle cancellations are required. School vehicle cancellations are confirmed and communicated between 6 and 6:30 a.m. School vehicle cancellation information is:

- posted on the SCTSC website, [www.simcoecountyschoolbus.ca](http://www.simcoecountyschoolbus.ca)
- announced via the SCSTC Twitter account @SCSTC\_SchoolBus
- Additionally, local radio stations and other media outlets are notified.

When school vehicle service is cancelled in the morning, the decision remains in effect for the entire school day. Schools remain open for student learning. When school transportation is cancelled, school staff is expected to plan for such emergencies in order to transition students, who are unable to attend due to inclement weather, to their online platforms (Google Classroom and/or SCDSBhub [Brightspace by D2L]) and continue with academic programming.

Please be aware of your school's weather zone, as well as your child's bus number and bus company name. School vehicle cancellations may:

- be specific to a single weather zone
- include multiple weather zones, or
- apply to all Simcoe County weather zones

On rare occasions, transportation may be cancelled mid-day due to rapidly deteriorating road and weather conditions. In this situation, students will remain supervised at school until it is safe for parents/guardians to pick them up. At all times, the safety and well-being of your child is our main priority.

School closures are rare. This decision is made by the Director of Education in consultation with school and board staff. Any closures are posted online at [www.scdsb.on.ca](http://www.scdsb.on.ca) and school websites, and sent to the local media.

## Appropriate use of technology

Student use of technology is subject to the SCDSB Appropriate Use Guidelines. Misuse and/or abuse of board and school facilities and resources is subject to consequences as defined and explained in the SCDSB Code of Conduct.

While teachers do supervise the use of devices, students are expected to access sites in a responsible way. Students in the SCDSB have access to the Internet to support their learning goals, to access curriculum-related materials and to research reference materials. The SCDSB uses filtering software to guide, and in some cases restrict, access by students to the Internet; however, no software can be completely effective in blocking unacceptable websites.

## Technology in the classroom

Today's students have grown up with technology—it is a regular part of their daily lives. The SCDSB believes that technology and technological devices play an important role in learning and teaching and are an important component of modern learning environments.

## Student BYOD wireless network access

All students and staff may connect their personal devices to our Bring Your Own Device (BYOD) network. Devices, including cellphones, may only be used during instructional time under the following circumstances:

- for educational purposes, as directed by the classroom teacher, designated early childhood educator or educational assistant
- for health and medical purposes to support students with special education needs The decision to allow a student to bring a personally-owned device to school rests with the parent and the student. The SCDSB is not responsible for devices that are lost, stolen, or damaged in any way (devices should be easily identifiable, clearly labelled and, where possible, registered with the manufacturer). Students' access to the BYOD network is not limited to instructional time.

Students' access to the BYOD network is not limited to instructional time. Parents/guardians should discuss appropriate guidelines for personal use of the Internet with their children and determine if their child can responsibly manage their device at school. If a parent/guardian does not wish for their child to access the Internet, please contact the child's school.

Students do not have permission to connect to the local area network (LAN) using a cable of any sort. Access to the BYOD network is a privilege. The SCDSB may deny BYOD network access at any time.

## Google's G Suite and Office365

The SCDSB provides all students and teachers with Office365 for Education, Google's G Suite (including Docs, Sheets and Slides) and the Ministry of Education's Brightspace program for educational purposes (e.g., blended learning, eLearning, etc.). Students and staff can download Office365 to home computers and mobile devices. These tools and applications meet the privacy and security requirements of the

Municipal Freedom of Information and Privacy Act. It is important for you to know that these accounts differ from publicly available accounts in that the security and privacy settings were negotiated by the Ministry of Education.

All students are provided with @scdsb.on.ca email addresses, which are also the accounts used to access Office365, G Suite and Google Drive. To use Google services, students and staff must have a password with a minimum of 8 characters and they must be complex (include capitals, numbers, and symbols). As per the Appropriate Use Guidelines, passwords are not to be shared with others.

## Digital citizenship

Teachers integrate opportunities to explore digital citizenship into the curriculum to assist students in developing the skills required to navigate the online world. Parents are vital partners in supporting students to become responsible digital leaders.

Social media extends learning to spaces beyond the classroom, supports real-world problem solving and provides an authentic audience for learning. It is important that staff and students use proper digital citizenship at all times online and recognize that the Internet is a public forum—what goes online, stays online, and may never be fully erased. Students are encouraged to protect their privacy, safety, and reputation, and consider ways to enhance their digital legacy through proactive use of these tools.

The classroom teacher will provide information on how social media is being used in the classroom. If there are concerns, express these to the teacher and principal. If a parent does not want their child to participate in social media-based lessons, a suitable educational alternative will be found.

## Use of recording equipment

The use of recording equipment (audio, video, digital or photography) must be authorized by the teacher or staff member before any recordings are made. Such equipment includes, but is not limited to, cell phones, smartphones, iPods, iPads, computers, personal digital assistants (PDAs), MP3 players, tape recorders, video recorders or digital audio recorders. This measure is to respect the privacy and ensure the safety of all students and staff. If recordings are taken without permission, it may result in confiscation of the equipment and appropriate discipline. Confiscated equipment may be returned to the parent or guardian, or in the event of suspected illegal or inappropriate activity, it may be forwarded to the appropriate law enforcement agency.

## Emergency Procedures

### Fire drills and evacuation plans

All schools have evacuation plans, which include a designated evacuation site. Schools practice their evacuation plan throughout the year during regular drills.

*Shelter in place*

Shelter in place is used when there is an environmental or weather-related situation, like a chemical spill outside the building or a major storm. During a shelter in place, activities will continue inside the school, but students and staff will not be allowed to leave the building. The ventilation system may be shut off.

#### *Hold and secure*

A hold and secure is used when there is a situation taking place in the community that is not related to the school, like a bank robbery nearby. A hold and secure is usually initiated by police. During a hold and secure, activities continue inside the building, but all exterior doors are locked, and no one is allowed to enter or exit the school.

#### *Lockdown*

A lockdown is used when there is a major incident, or a threat of violence related to the school. A lockdown can be initiated by police or by school staff. During a lockdown, students and staff will go to secure areas, away from doors and windows. Interior doors are locked, lights are shut off and blinds are drawn. Students and staff remain quiet. Schools practice lockdown drills at least twice per year. In the unlikely event of an actual lockdown, police ask that parents do not go to the school. Information will be communicated through the school board social media sites ([www.facebook.com/SCDSB](http://www.facebook.com/SCDSB) and [www.twitter.com/SCDSB\\_Schools](http://www.twitter.com/SCDSB_Schools)), on [www.scdsb.on.ca](http://www.scdsb.on.ca) and through local police and media.

If you have any questions about safety procedures, as always, please contact the school office.

## Accidents and Emergencies

Our staff has an emergency team available to offer Basic First Aid and CPR in the event of an accident or urgent illness. Periodically, an injury or illness may be serious enough that it requires an ambulance, in our opinion. The cost of the ambulance is the responsibility of the parents/guardians. When an accident occurs, the student and teacher are required to report the accident to the office and complete the necessary accident report.

## Police/School Protocol

This Protocol follows guidelines provided by the Ministry of Education and includes information about the roles of school boards and police services, prevention programs and investigative procedures. The Protocol also outlines a Violent Incident Emergency Response Plan. School administrators and police oversee emergency response drills to ensure high levels of preparedness in the unlikely event that a violent incident occurs. Our schools continue to be safe environments for students and staff. Practicing a prepared plan is one more component of a proactive, preventative and thoughtful approach to enhancing safe schools.

The Emergency Response Plan emphasizes that students have a responsibility to respond quickly to the direction of staff during crisis and requires that any student with information or knowledge prior to or during a crisis must come forward with that information immediately. Parents and guardians are expected to reinforce these responsibility expectations with their children.

## Reporting child abuse and neglect

The Ontario Child and Family Services Act (CFSA) provides a range of services for families and children, including children who are, or may be, victims of child abuse or neglect. The Act promotes the best interests, protection, and well-being of children. The Act states clearly that members of the public, including professionals who work with children, have an obligation to promptly report to a Children's Aid Society if they suspect that a child is or may be in need of protection. For more information, visit the Ontario Association of Children's Aid Societies online at [www.oacas.org](http://www.oacas.org).

## Health and Wellness

### Dental care

The Simcoe Muskoka District Health Unit has two no-cost dental programs for eligible children 17 and under - the Children in Need of Treatment (CINOT) program and the Healthy Smiles Ontario (HSO) program. CINOT treats the urgent dental needs of children and youth whose families cannot pay for a dentist. HSO offers a full range of dental services, including checkups, cleaning, fillings and more. To find out more about the programs, eligibility requirements and how to make an appointment, call the health unit at 705-721-7520 or 1-877-721-7520 or visit [www.simcoemuskokahealth.org](http://www.simcoemuskokahealth.org).

### Food allergies

To ensure a safe environment for all students, please do not send any peanut or nut products to school. Read ingredients carefully and check with teachers before sending treats for any special occasions. Please be aware that there may be different allergies in a classroom which might mean other items may not be brought in. Your classroom teacher will make you aware if this is the case. Many schools implement 'Reduce the Risk' programs to support students with potentially life-threatening food allergies. Your co-operation is essential and greatly appreciated.

### Prevention of illness at school

Sicknesses can spread quickly at school. If your child is sick, please keep them home. To help stop the spread of illnesses, staff and students are advised to cough or sneeze into their arm or a tissue and wash their hands before eating and after using the washroom and coughing or sneezing. Notify the school when your child is absent due to a communicable disease. Some of these illnesses must be reported to the Simcoe Muskoka District Health Unit. Fact sheets and brochures are available at [www.simcoemuskokahealth.org](http://www.simcoemuskokahealth.org). For ongoing information and updates related to COVID-19, please visit the SCDSB website at [www.scdsb.on.ca](http://www.scdsb.on.ca).

### Hand hygiene

The single most important thing anyone can do to control infections is to keep their hands clean. Students and staff should:

- wash hands with soap and water for at least 15 seconds
- rub all parts of the hands and wrists with soap and water including in between fingers and under the fingernails
- use alcohol-based hand rubs when access to running water is limited

## Head lice management

The SCDSB has a common procedure for all schools to follow in the management of head lice - see APM A7210, Head Lice (Pediculosis) Management on [www.scdsb.on.ca](http://www.scdsb.on.ca).

Parents/guardians of a student with head lice are required to complete a form to confirm their child has been treated and is free of lice before the child is allowed to return to the classroom. The school will provide this form.

Checking your child's head on a regular basis (weekly is best) or more often during an outbreak will prevent the spread of head lice. Please notify the school when you identify that your child has head lice. Schools will provide parents/guardians with an information sheet to help with the management of head lice. For more information about identification, treatment, and prevention, contact your family doctor, local pharmacist, or Your Health Connection (Simcoe Muskoka District Health Unit) at 705-721-7520 or 1-877-721-7520 or [www.simcoemuskokahealth.org](http://www.simcoemuskokahealth.org).

## Immunization

Vaccines are a safe and effective way to prevent many life-threatening diseases. It is important to get all vaccines in the recommended schedule to provide the best possible protection. When registering for school, parents/guardians are required to provide the health unit with proof of completed immunization against tetanus, diphtheria, polio, measles, mumps, and rubella, or with the appropriate documentation if they choose not to have their child immunized.

It is important to contact the health unit each time your child receives immunization(s) from your health care provider so their record at the health unit can be updated. Students who do not have up-to-date immunization records, or a valid exemption on file at the health unit, may be suspended from school. Update your child's record using the secure online form at [www.simcoemuskokahealth.org/immsonline](http://www.simcoemuskokahealth.org/immsonline), or call the Simcoe Muskoka District Health Unit at 705-721-7520 or 1-877-721-7520.

## Medication in school

Requests for school staff to give medication to students must be made through the principal. An authorization form is needed and is available at the school office. Parents/guardians must take the form to the doctor for authorization of the medication and the dosage to be given. Parents/guardians are required to sign the form and bring it to the principal to discuss the procedure. Administration of short-term medications such as cold remedies, antibiotics and pain relievers is also governed by this procedure. All medication, except for EpiPen and asthma inhalers, will be kept locked in the office, and must be in its original labeled container. Please notify the office of any changes in the dosage, which your doctor has authorized.

## Mental Health

The SCDSB recognizes the importance of mental health as it is linked to overall well-being, achievement, and positive outcomes for youth. We are committed to improving the quality of mental health supports available to our students. We provide training for school staff to help them recognize signs that a student may need additional support. We also rely on the help of community agencies.

The SCDSB primarily focuses on Tier One interventions for all students related to positive mental health and well-being. This is incorporated through curriculum and teaching practices that focus on social-emotional learning and resilience. Additionally, the SCDSB is focused on creating positive school and classroom environments that foster a sense of security, belonging and community.

Limited additional support is provided to students with Tier Two needs, who are struggling at school due to emerging mental health concerns. Supports for these students include group and individual interventions provided by child and youth workers in some elementary schools and social workers at secondary schools.

## COMMUNITY SUPPORTS

24 hour mental health crisis line 1-888-893-8333 or 705-728-5044

Canadian Mental Health Association 1-800-461-4319

Kids Help Phone 1-800-668-6868

Kinark 1-888-454-6275

Mobile Crisis Line 1-888-893-8333 or 1-888-310-COPE

Newpath 705-725-7656

Access the 211 directory by phone (dial 2-1-1) or at [www.211ontario.ca](http://www.211ontario.ca) for information on community resources related to a specific concern. For more information.

## Smoke-free school grounds

Tobacco products are not permitted on school grounds by anyone, anywhere, at any time. Schools and school boards are required by law to ensure that school property is 100% smoke free 24 hours a day, 7 days a week, 365 days a year. The SCDSB has extended this ban to include smokeless tobacco, e-cigarettes, vaping devices, smoking alternatives and all other tobacco industry products. More information is available at [www.scdsb.on.ca](http://www.scdsb.on.ca) by searching 'smoke free'.

## Rowan's Law (Concussion Safety)

In March 2018, Bill 193, Rowan's Law (Concussion Safety), 2018 received Royal Assent in Ontario. The Act imposes various requirements on sport organizations, including school boards, related to concussion awareness, prevention, and removal from/return to sport guidelines. Rowan's Law was enacted in memory of Rowan Stringer, an Ontario student and high school rugby player who died because of concussion-related injuries. Ontario is the first province in Canada to enact concussion-related education.

The Act also designates an annual Rowan's Law Day on the last Wednesday of September. As part of the day, concussion education modules will be presented to junior, intermediate and senior level students in the SCDSB. Concussion safety will be highlighted and recognized at all schools through an educational campaign based on awareness, management, and the prevention of head injuries.

## Smoke-free school grounds

Tobacco products are not permitted on school grounds by anyone, anywhere, anytime. Schools and school boards are required by law to ensure that school property is 100% smoke free 24 hours a day, 7 days a week, 365 days a year. The SCDSB has extended this ban to include smokeless tobacco, e-cigarettes, vaping devices, smoking alternatives and all other tobacco industry products. More information is available at [www.scdsb.on.ca](http://www.scdsb.on.ca) by searching 'smoke free'.

## Student accident insurance

All students must have one of the following before being permitted to participate in extra-curricular activities:

- student accident insurance - this can be purchased through Reliable Life Insurance Company. The minimum plan, Silver, offers 365 days of 24-hour coverage.
- extended health and dental plan (i.e., employer group benefits).

All students participating in a field trip outside the province or country must purchase student accident insurance or be covered by an extended health and dental plan. The Platinum travel plan through Reliable Life Insurance Company would meet this requirement. Reliable Life Insurance Company contact information: 1-800-463-5437 or [www.insuremykids.com](http://www.insuremykids.com)

## Safety

### Bullying prevention and intervention

Bullying is typically a form of repeated, persistent, aggressive behaviour that is directed at one or more people. Bullying is intended to cause - or should be known to cause - fear, distress and/or harm to another person's body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is a real or perceived power imbalance.

In contrast to bullying, conflict is generally a disagreement or difference in opinion between peers who typically have equal power in their relationships. It is usually an inevitable part of a group dynamic and both parties have power to influence the situation.

Bullying is not accepted on school property, at school-related activities, on school buses or in any other circumstances that could impact the moral tone of the school, including online and via other forms of technology. Staff, students, and parents work together to implement bullying prevention and intervention plans in their schools. Schools use a progressive discipline approach and may use a range of interventions, supports and consequences when bullying behaviour happens, with a focus on improving behaviour.

Bullying is on the list of infractions for which suspension must be considered. More information can be found [at www.scdsb.on.ca](http://www.scdsb.on.ca) by searching for 'bullying'.

### School safety practices

We will always take whatever precautions are necessary to keep our schools and students safe. Our safety practices include:

#### *First aid equipment and training*

Each school has a minimum of one staff member who is trained in first aid. Additionally, all schools are equipped with Automated External Defibrillators (AEDs).

#### *Sign in at the office upon arrival*

All visitors are required to sign in at school offices and wear visitor identification. Even regular visitors, like school volunteers, must sign in.

### *Criminal record checks*

All staff and volunteers are required to complete a criminal record check with vulnerable sector screening before working with students.

### *Police partnerships*

The SCDSB has positive relationships with our various local police forces. Each school's School Resource Officer is an important part of the school team. School Resource Officers help our schools be proactive by presenting at assemblies, working with classes and groups of students, being available to answer questions, providing guidance and acting as a liaison with the local police if an issue arises.

## Safe Schools Reporting Tool

The SCDSB has an online safe schools reporting tool. It is available on school websites and at the bottom of the SCDSB website under 'Helpful Links'. Students and parents can use this tool to submit a report online if they witness a student engaged in inappropriate behaviour such as bullying, drug use or vandalism. Students are still encouraged to speak to a trusted adult at school or home if they have any concerns. This form is not a substitute for having a discussion with your teacher or principal but provides another avenue to start that conversation. The process focuses on strengthening relationships and supporting community members to deal with conflict as it arises in a positive way. In schools, restorative practice may include peer mediation, with older students helping younger ones to solve problems; informal classroom circles, with teachers and students discussing and resolving concerns; and formal conferencing, where students who have caused harm are held accountable for the effects of their actions. For more information, visit [www.scdsb.on.ca](http://www.scdsb.on.ca) and search for 'student discipline'.

All members of the school community must not:

- be in possession of any weapon, including firearms
- utter a threat or use any object to threaten or intimidate another person
- cause injury to any person with an object
- be in possession of or under the influence of alcohol, illegal and/or restricted drugs, including cannabis (unless the individual has been authorized to use for medical purposes)
- provide others with alcohol, illegal and/or restricted drugs, including cannabis
- be under the influence of a noxious substance, such as glue or gasoline
- be in contravention of the Smoke-free Ontario Act and SCDSB Policy 4471 - Smoke Free Learning and Working Environments
- inflict or encourage others to inflict bodily harm on another person
- engage in bullying (including physical, verbal, electronic, written, or other means) or cyberbullying behaviours
- commit sexual assault
- traffic weapons, illegal and/or restricted drugs, including cannabis
- give alcohol, illegal and/or restricted drugs, including cannabis to a minor
- commit robbery or extortion

## Crime Stoppers

Crime prevention is everyone's responsibility. If you become aware of a crime committed at Eastview, you may anonymously phone Crime Stoppers at 1-800-222-TIPS (1-800-222-8477).

# Policies and Procedures

## Academic Policies

### Academic Dishonesty/Plagiarism

Plagiarism is the unacknowledged borrowing of someone else's words, ideas, or information either deliberately or carelessly. It includes the following:

- using copied material without enclosing that material in quotation marks and without appropriately acknowledging its source
- summarizing or paraphrasing too closely to the original wording
- omitting acknowledgement of the source of paraphrases and summaries
- submitting work that has been written in full or in part by someone else
- borrowing, lending, purchasing, or selling academic work for submission for academic credit.

Students are expected to acknowledge the sources of ideas, information, and expressions that they use in their writing or oral presentations, if they are not original. To represent them as self-created, if they are not, is dishonest and academically worthless. This will impact on the final mark. Teachers will report cases of academic dishonesty or plagiarism to the student's parents/guardians and the Vice-Principal. A case conference may be required depending on the severity of the incident.

### Academic Issues and Rights of appeal

Any student who feels that a decision made by a teacher or other person in a position of authority was unfair, may proceed as follows:

1. The student should discuss the situation directly with the staff member involved.
2. If this fails to resolve the matter, the student may speak with their Vice-Principal.
3. Provided that pupils have followed steps 1 and 2, they may appeal a final decision to the Principal.

### Evaluation Policy

Following Simcoe County District School Board policy and the Ontario Curriculum, each subject will have a culminating task worth 30% (part or all of which will be a final evaluation). 70% of the student's grade will be based on term work. The term work assessment and evaluation is based on the achievement chart categories, knowledge and understanding, thinking/inquiry, communication, and application. The relative weighting of these categories will be different depending on the subject area and will be communicated at the beginning of each course by the subject teacher.

To earn a credit in a course, a student must complete the work to the satisfaction of the Principal. Some factors that are considered in determining if a student has successfully completed a course are attendance in classes, completion of major assignments and results on the 30% culminating task.

## Attendance at School

Regular attendance leads to success in school and prepares students for the expectations they will meet at work. Student absences must be excused by a parent/guardian either by calling the school attendance line and leaving a message or by a note given to either the teacher or attendance secretary. Students who are 18 years of age or older may excuse their own lates and absences and sign their own extended absence form.

An automated phone system is used from 6-9 p.m. every evening to contact the homes of students who have been absent for class for unexplained reasons.

Teachers will call home for students who have five or more unexplained absences to discuss the importance of regular attendance and any impact poor attendance is having on student achievement. They will also identify for both the student and their parent/guardian potential consequences of irregular attendance and alternatives that could be considered to promote a change in behaviour that would contribute to a successful program of learning. Continued unexplained absenteeism will then be dealt with by the Vice-Principal and the local attendance counsellor and will result in consequences that may include detentions, parent meetings, case conferences, and/or suspension. Following Vice-Principal intervention, continued absenteeism may result in withdrawal of the student from the school for students aged 18 and over.

### Late: Arriving at School after 8 a.m.

If a student arrives late, that is after 8 a.m., they are expected to immediately report to their scheduled class. If there is a reason for the late arrival, the student is expected to provide that class' teacher with a note. Alternately, a parent/guardian may call the office. Habitual unexplained lateness is unacceptable and may result in disciplinary action.

### Early Dismissal: Leaving the School during the Day

If a student finds it necessary to leave the school at times other than lunch hour, their parent/guardian must advise the school by phone, note or other evidence (appointment card). If the student returns to school the same day, they are to check in at the main office upon their return. Parents arriving to pick up students should report to the main office.

## Late Assignment Policy

Students have the responsibility to demonstrate their knowledge and understanding and to learn to monitor their personal progress and learning. Students are responsible to meet deadlines set for assignments and must inform teachers prior to a due date if an assignment will not be completed on time. The teacher will establish a grace period for the assignment and the student will choose a new due date within the grace period. If the student completes and submits the assignment within the grace period, there will be no academic consequences (i.e., no marks will be removed). However, if the student does not complete the assignment within the grace period, then the student will be required to submit whatever work he/she has completed. This work will be evaluated, and a mark will be assigned. Academic penalties will be consistent with Ministry's Growing Success document.

## Lengthy Suspension Program (Right Turn)

If a student is suspended for five or more days, they are eligible to be referred to the Right Turn program. Right Turn provides students with a supervised, structured, and supportive learning environment away from Eastview in which to serve suspension time.

## Extended Absences

Students who will have a planned absence of longer than three days can pick up an extended absence form from the office. This form assists with communication with the teachers and principals and if needed, allows for work to be assigned. The students will take the form to each of their teachers for signature of acknowledgement and/or homework/catch-up assignment, parent signature and then return it to the main office for an administrator's signature and appropriate recording.

## Attendance Counselor

A small percentage of students have difficulties attending classes on a regular basis. The Attendance Counselor will work with the student and their parents/guardians to help the student reengage with their classes.

## Withdrawal/Transfer from School

Students who want to either withdraw/transfer from Eastview, must make an appointment with Guidance and return all textbooks and library materials.

## General Policies and Procedures

### Code of Conduct

The SCDSB recognizes that all members of the school community have the right to be safe and to feel safe in their school community. With this right comes the responsibility to contribute to a positive school climate. The SCDSB Code of Conduct supports and enhances the Provincial Code of Conduct by setting clear standards of behaviour. These standards apply on school property, on school buses and at all school-related activities.

### Standards of Behaviour

Respect, Civility and Responsible Citizenship: All members of the school community must:

- respect and comply with all applicable federal, provincial, and municipal laws
- demonstrate honesty and integrity
- respect differences in people, their ideas and opinions
- treat one another with dignity and respect at all times, and especially when there is disagreement

- respect and treat others fairly, regardless of their race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, gender identity, sexual orientation, age or disability
- respect the rights of others
- show proper care and regard for school property and the property of others
- take appropriate measures to help those in need
- seek assistance from a member of the school staff, if necessary, to resolve conflict peacefully
- dress in a manner that is consistent with the SCDSB Dress Code
- respect all members of the school community, especially persons in positions of authority
- respect the need of others to work in an environment that is conducive to learning and teaching, including ensuring that cell phones and other personal mobile devices are only used during instructional time for educational purposes (as directed by an educator), for health and medical purposes and/or to support special education needs
- not swear at a teacher or at another person in a position of authority
- conduct themselves as respectful, positive digital citizens
- discourage students' use of alcohol, illegal and/or restricted drugs, including cannabis (unless the individual has been authorized to use for medical purposes)

### Progressive Discipline

Progressive discipline is a non-punitive, whole-school approach that uses a continuum of interventions, supports and consequences to address inappropriate behaviour and to build upon strategies that promote positive behaviour. Consequences include learning opportunities for reinforcing positive behaviour and assisting students to make good choices.

One strategy used in SCDSB schools is restorative practices. Restorative practices support well-being and achievement by cultivating strong healthy classroom and school communities. The process focuses on strengthening relationships and supporting community members to deal with conflict as it arises in a positive way. In schools, restorative practice may include peer mediation, with older students helping younger ones to solve problems; informal classroom circles, with teachers and students discussing and resolving concerns; and formal conferencing, where students who have caused harm are held accountable for the effects of their actions.

For more information, visit [www.scdsb.on.ca](http://www.scdsb.on.ca), then select Elementary > Safe Schools.

### Dress Code

Students are expected to dress in an appropriate manner and a part of learning is making decisions on suitable types of dress. Underwear of any kind should not be visible. Clothing promoting the use of alcohol or drugs, racism, gender inequity, or having obscene language or graphics is not to be worn. See through material, studs/spikes, wallet chains, etc. are not to be worn.

In certain classes, additional requirements for appropriate dress may be made by the classroom teacher. These requirements are made for Health and Safety reasons and students are expected to comply.

## Driving to a School Activity

Eastview Secondary School provides transportation for all field trips and team events outside Barrie. Students are expected to take the bus provided. A student may arrive late or depart early from events if an Individual Early Departure/Late Entry Consent form (A1061) is submitted to the office at least 24 hours in advance and approved by administration. Permission may not be granted over the phone. The Board does not condone, encourage, or support student car-pooling.

## Elevator Use

The elevator is out of bounds at all times except to those specifically authorized to use it. No one is allowed to use the elevator during a fire alarm.

## Freedom of Information

Each school principal must maintain an Ontario Student Record (OSR) for each student. The OSR Guideline sets out how this record is to be managed. The SCDSB adheres to this guideline. In addition to OSR information, schools and the SCDSB collect and use student personal information to plan and deliver educational programs and services which best meet student needs and to develop an appropriate program for the student.

It is our practice to include a notice statement on forms used to collect personal information to advise you how we will use and disclose the information. We draw your attention to the following routine uses and/or disclosures of student personal information so that you may express any concerns regarding the release and sharing of the information:

- Secondary schools receive assessment information from elementary schools to help prepare an appropriate program for each student. To support continuous improvement of the school program for all students, the school shares information about student progress with the elementary school.
- Student addresses, medical information and picture may be given to the Simcoe County Student Transportation Consortium (SCSTC) and the contracted bus company to administer the Board's contracted bus program.
- The media may photograph students and write about student events. The information may also be used in the school's communication plan to share newsworthy events. Information is only gathered by the media with the consent of the parent or student over 18 years. In addition, student names and/or photographs may be printed in school programs or publications.
- Phone numbers will be used to create phone lists for emergency procedures to permit contact of parents for school related activities requiring parent involvement.
- Parents/guardians/adult students are asked to complete medical/health forms to prepare SCSTC staff and/or medical emergency staff to respond to an emergency. Student health numbers are not collected but you may be invited to volunteer the number in advance of field trips to facilitate the provision of health services.
- Student work, including student names, may be displayed in a school or at external school related events.

- Surveillance equipment may be used in schools/buses to enhance the safety and protect property.

Any questions regarding this practice may be addressed to the principal. The above will apply unless an objection is filed with the principal and an alternative resolution can be found.

## Hallways/Classrooms

Hallways are designed to allow for travel throughout the school. Students are not to loiter/sit in any hallway or stairwell during class time. During the regular school day, students may be at their locker during breaks between classes. If a student has an unassigned period (spare), he/she may leave the school or go to the Library or Cafeteria.

## Hazing/Initiation

Hazing is a form of assault. 'Hazing' shall mean any conduct or method of initiation into any student organization, whether on public or private property, which wilfully or recklessly endangers the physical or mental health of any student or person. Any student engaging in hazing will be subject to appropriate progressive discipline.

## Lockers, Change Rooms and Backpacks

Lockers remain school property at all times and the contents may be searched by administration under the Education Act.

Students are to:

- register their locker number and combination with the main office,
- not share lockers or tell another the combination,
- not bring valuables to school and leave them in a locker or in the change rooms (Physical Education teachers have been instructed not to accept money or valuables from students),
- Students are responsible for the contents and condition of their locker,
- The lockers are the property of Eastview Secondary School and can be inspected at the discretion of the school at any time.

The school will not be held responsible for the loss or damage of personal property or materials. Locks are available for purchase at the school office for \$8.

## Loitering

Students will not loiter on school property. The doorways and entryways to the school must remain clear at all times. According to the Ontario Fire Code Article 2.7.1.7, "Means of Egress shall be maintained in good repair and free of obstructions". This means that no students will sit on stairways at any time and no garbage will be left on the stairs as a result. The Fire Marshall's office also states that "stairwells are not designed to be occupied for any use other than passing through to exit". Students who continue to loiter after they have been warned will be suspended from school and may be reported to the Fire Marshall's office. Note: Fines levied may exceed \$50,000.

## Personal Information

### *Notice of routine collection and use of student and parent/guardian personal information*

The purpose of this notice is to make you aware of how the SCDSB and your school use the personal information you provide to us, in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). The MFIPPA is a law that sets guidelines that schools and district school boards must follow when collecting, using and/or disclosing students' personal information. Under this Act, personal information refers to recorded information about an identifiable individual.

The Education Act sets out duties and powers of the board and authorizes school boards to collect personal information for the purpose of planning and delivering educational programs and services which best meet students' needs and for reporting to the Minister of Education, as required. In addition, the information may be used to attend to matters of health and safety or discipline which best meet student needs and for reporting to the Minister of Education, as required. The Act requires that the school principal maintain an Ontario Student Record (OSR) for each student attending the school. The OSR is a record of a student's educational progress through school in Ontario and follows students when they transfer schools. The Ontario Student Record Guideline sets out how OSRs are to be managed and the SCDSB adheres to the OSR Guideline.

Under the MFIPPA, personal information may be used or disclosed by the SCDSB:

- for the purpose for which it was obtained or a consistent purpose (a purpose consistent with the reason collected)
- to board officers or employees who need access to the information in the performance of their duties, if necessary, and proper in the discharge of the board's authorized functions
- to comply with legislation, a court order or subpoena or to aid in a law enforcement investigation conducted by a law enforcement agency
- to report to the Children's Aid Society regarding child protection matters, in accordance with the law in compelling circumstances affecting health or safety of staff or students

In accordance with MFIPPA and the Education Act, releasing personal information for any other purpose requires the informed consent of:

- the parent/guardian for children under 16 years of age
- the parent/guardian and the student where the student is 16 and 17
- the student where the student is over 18 or is 16 or 17 years of age and has withdrawn from parental control

It is our practice to include a notice statement on forms used to collect personal information to advise you how we will use and disclose the information. To help you understand how we use the information you provide to us, we draw your attention to routine uses and/or disclosures of student personal information so that you may express any concerns you may have.

For further details, go to the SCDSB website, then search 'access and privacy'.

## Student Cards

Eastview student cards are required by all students for the 2021-2011 school year to attend school events. The cost is to be determined. Included with the student card will be:

- Reduced fees on public transportation
- Admission to school dances
- Participation in co-curricular activities (clubs and athletic teams)

## Student Fees

Students are not charged fees to participate in the regular school program. Students enrolled in the SCDSB are provided with basic classroom learning resources required to complete course expectations. There may be fee-based resources and opportunities offered to students designed to enhance their program (e.g., field trips, visiting artists). Beyond the cost of field trips, students involved in some extracurricular opportunities (e.g., string instrumental programs or music clubs) will be made aware of any additional cost obligations or participation/equipment rental fees prior to making a commitment to participate. **No student will be excluded from a field trip or school activity because due to the inability to pay.** Parents/guardians should notify the school office if support is needed.

## Telephones

Students should not be phoned at school. IN AN EMERGENCY ONLY, a message can be left by a parent/guardian at the school office. The office telephone is a business line. Students may choose to use personal cell phones, but their use is restricted to outside of the school building or cafeteria and never during class time.

## Trespassing

Only students attending Eastview are to be on the property. If a student sees someone in the school or on the property who they think is trespassing, they must report it to the main office. Administration will advise the individual or their parent/guardian in writing that they have trespassed so charges may be laid if further trespassing occurs.

## Volunteers (including Volunteer Drivers and Coaches)

The Simcoe County District School Board encourages participation of volunteers in schools and recognizes the educational advantages to all concerned. All volunteers are required to produce a recent Criminal Record Check that includes a Vulnerable Sector Screening before the volunteer has direct contact with students. For further information about volunteering or about the requirement for Criminal Record Check can be found on the SCDSB website under volunteering and by contacting the main office.

# Commencement and Graduation

## Diploma Requirements

In order to earn an Ontario Secondary School Diploma (OSSD) a student must:

- Earn 30 credits (18 comp. and 12 opt. credits)
- Complete 40 hours of community involvement activities
- Successfully complete the provincial secondary school literacy test (OSSLT)

Note: In accordance with Bill 52, students are required to be registered in and attend school or another educational program until the age 18 or until diploma requirements have been met.

## Governor General's Academic Medal

A bronze medal is presented to the student who achieves the highest average upon graduation from each secondary school. The average includes all grade 11 and 12 courses as listed on the student's official transcript based on final results after examinations.

## Head Student Award

This award is given to the student who has contributed the most to Eastview Secondary School. The recipient must be in their final year of secondary school with outstanding academics, leadership, and overall contribution to Eastview's school life over their whole high school career.

## Valedictorian

The Valedictorian speaks for the graduating class at Commencement and is chosen by the students. The individual should be someone who represents the class best and is prepared to give the Valedictorian address. The individual also needs to be someone who can speak effectively to a large audience.

## Community Involvement Hours

As part of the Ontario Secondary School Diploma graduation requirements, students must complete a minimum of 40 hours of community involvement activities. The aim of this requirement is to encourage students to develop both civic responsibility and a desire to play a role in strengthening their community. Students may begin to accumulate community involvement hours in the summer before they enter Grade 9. For a list of eligible activities and for the community involvement hours form, please visit [www.scdsb.on.ca](http://www.scdsb.on.ca).

## Parent/Guardian Involvement

Research has shown that parent involvement is a key indicator of student success. Involvement comes in many forms. Opportunities to become involved will be shared via social media and email/voice mail to parents.

### School Council

Eastview's School Council is made up of parents, community representatives, teaching and non-teaching employees, students, and the school Principal. School Council works to improve student achievement and enhance the accountability of the education system to parents through the active participation of parents. School Council may provide advice to the Principal and the School Board in a variety of areas including curriculum goals, school action plans, student codes of behaviour and communication strategies. Contact your Principal or a School Council member for details.

School Council Meetings for the 2021-2022 school year will be held in the Library at 7 p.m. on the following dates: September 30, November 18, February 17, April 21, and June 2.

### Parent Involvement Committee

The Parent Involvement Committee (PIC) supports the work of school councils and strives to enhance school communication with parents. The committee includes parent representatives, as well as trustee and administrative representatives. The majority of PIC members must be parents and only the parent members have voting privileges. For more information about the PIC election process, visit the "Parents' Corner" section of [scdsb.on.ca](http://scdsb.on.ca) or speak to the school principal.

### Subscribe to Receive Board and School News

To subscribe to SCDSB news releases, visit [www.scdsb.on.ca](http://www.scdsb.on.ca) and click 'Subscribe' at the top of the homepage. All SCDSB schools have websites that allow families to receive updates about school events and activities. You can subscribe by clicking 'Subscribe' on the top right corner of the webpage.

### Connect with the SCDSB

Website: [www.scdsb.on.ca](http://www.scdsb.on.ca)

Blog: [www.sharingsimcoe.com](http://www.sharingsimcoe.com)

Facebook: [www.facebook.com/SCDSB](http://www.facebook.com/SCDSB)

Twitter: @SCDSB\_Schools, @WildcatGuidance, @EASAnnouncement

Instagram: [www.instagram.com/SCDSB](http://www.instagram.com/SCDSB)

YouTube: [www.youtube.com/SimcoeCountyDS](http://www.youtube.com/SimcoeCountyDS)

### Addressing your concerns

If you have a concern, please follow these steps in order:

- Gather as much information as possible, then call the school to arrange a meeting with the teacher. Most concerns can be resolved at this point through dialogue and co-operation among those involved.
- If you are not satisfied with the outcome of your meeting, contact the school to arrange a meeting with the principal. With open communication and collaboration among those involved, your concern should be resolved at this point.
- If your concern has not been resolved at this point, contact the superintendent of education for your school. The superintendent of education will assist you by acting as a facilitator in attempting to resolve your concern. You may wish to put your concerns in writing at this time.
- If you feel strongly that the situation requires further consideration, you may contact the Associate Director. At that time, your concern will be reviewed and may be directed to another staff member for action.

## Reporting Student Progress (Report Cards)

Midterm reports are provided in November and April, with final reports prepared in February and July. Student/teacher/parent conferences are held in October and March.

## Academic Support

AHME: After Hours Math and English Help

At school, dates and times TBA

EQAO: [www.eqao.com](http://www.eqao.com)

Preparation material for Grade 9 math EQAO

OSSLT information for Grade 10 provincial literacy test

Ask a Teacher: [www.ilc.org](http://www.ilc.org)

Online chat with a real teacher to assist in homework completion or test preparation

English, Science, and Math teachers most nights of the week

Khan Academy: [www.khanacademy.org](http://www.khanacademy.org)

Online lessons showing all the important steps for many math and science topics

Additionally, please do not hesitate to communicate appreciation or your positive feedback to teachers, school staff, school administration, your superintendent, and your trustee!

## Eastview Guidance Department

The ESS Guidance Office is a comfortable and welcoming environment for all students and families; a place where you can obtain both information and support. Counsellors serve the Eastview community in various ways.

- Support students in academic planning and course selection.
- Help students to seek out special pathways programs in secondary school that support their learning styles, interest and needs.
- Help individual students envision a plan for post-secondary and target some short- and long-term goals.

- Provide information around all post secondary pathways; workplace, college, apprenticeship, university, and career pathways.
- Support students in establishing effective study habits and exam preparation.
- Coach students in the scholarship application process.
- Support students with such life skills as decision-making, problem-solving, conflict-resolution, stress and time management and relationship awareness.
- Provide personal support and referrals to community resources.
- Provide crisis support and referrals to community resources.

## Honour Awards and Scholarships

Eastview Secondary School is fortunate in having a strong and active relationship with our community. Many individuals, organizations and companies have generously donated prizes/awards for our students. If you strive to achieve your best, you may be a recipient of one of them. These awards are presented at our Academic and Achievement Awards Assembly and Commencement each year. Subject and discipline awards are numerous. Students should consult their teachers and Guidance to determine what awards are available in each subject area.

### Honour Roll

Students are eligible for the yearly honour roll in each of their four years. All courses - regardless how or where taken, will be calculated on the honour roll. This includes day school, night school, summer school, dual credit, etc.

### Ontario Scholar

Any student who has received an average of 80% or greater in six Grade 12 credits will receive an Ontario Scholar Certificate from the Ontario Ministry of Education.

## Ontario Scholar

A student may be designated an Ontario Scholar if they satisfy *both* of the following requirements:

- Has obtained an aggregate of at least 480 marks in any combination of ministry-approved courses listed below that provide a total of six credits.
- Has been recommended by the school principal for the Ontario Secondary School Diploma (OSSD) in either the current school year or the previous school year.

Ministry-approved courses are the following:

- any Grade 12 university preparation, university/college preparation, college preparation, workplace preparation, and/or open courses authorized under OSS, including locally developed courses approved by the ministry
- cooperative education courses related to any of the above courses
- dual credit courses in college-delivered dual credit programs approved by the ministry
- any Ontario Academic Courses (OACs) authorized under OSIS

A student designated an Ontario Scholar will receive an Ontario Scholar certificate.

## Student Success Program

This program develops literacy, numeracy and workplace skills and provides all students recovery support to be successful. Programs such as Ontario Youth Apprentice and Specialist High Skills Majors are designed to support students as they work towards a career destination.

## Timetables

Once timetables have been created and distributed to students, only limited changes will be considered according to course availability. Requests for changes will not be considered for teacher changes or changes of term between civics and career studies.

## Library

The Library is an essential component of the Eastview learning experience. Students are encouraged to use the Library for their research assignments, completion of homework tasks, and for exploring and expanding their personal reading horizons. We have a large collection of both fiction and non-fiction print resources and a bank of computers available for both student and class use. The student copier and computer printer are located in the Library and print accounts are managed by Library Staff. The teacher librarians are available to help students with any aspect of the research process, novel recommendations for Independent study reading, database use, general study tips, and questions about daily school life. All regular school rules apply. DRINKS or FOOD items are NOT permitted. Students are welcome to do schoolwork in the Eastview library.

### *Did You Know?*

There is a Parent Library with over 100 FREE and current resources for parents/guardians to sign out in the Wildcat Library. Come check it out today!

## Student Life

### Announcements

Announcements are read as part of the morning exercises at 8:00 a.m. and then posted in the hall on the bulletin board beside the first-floor elevator doors. They are also posted on the Eastview School website under News>Morning Announcements.

### Eastview Athletics

While being part of a team has always been its own reward, there are many other ways in which a Wildcat athlete is recognized. At Eastview we value skills, leadership, effort, sportsmanship, and champions of the sport. Here are just a few of the awards given out each year:

- Jr. Athlete of the Year
- Sr. Athlete of the Year
- Wildcat Character Athlete of the Year
- MVPs for individual teams
- Colin Hood School Sport Award
- Award of Excellence

Check out the display cabinets in the front hall to see the many championship teams that Eastview has produced. There are also many opportunities to support the sports at Eastview. We are always looking for keen students to referee, score, time and help organize events. If you have an interest in this area, please talk to the Student Activities Leader.

Listen to announcements for try outs:

<b><u>SPORT</u></b>	<b><u>MONTHS</u></b>	<b><u>SPORT</u></b>	<b><u>MONTHS</u></b>
ALPINE SKIING	DEC. - MAR.	MOUNTAIN BIKING	APR. - JUN.
BADMINTON	OCT. - APR.	NORDIC SKIING	NOV. - FEB.
BASEBALL BOYS	APR. - JUN.	RUGBY BOYS/GIRLS	MAR. - JUN.
BASKETBALL GIRLS	SEP. - NOV.	SOCCER BOYS	SEP. - OCT.
BASKETBALL BOYS	NOV. - FEB.	SOCCER GIRLS	MAR. - JUN.
CROSS COUNTRY RUNNING	SEP. - NOV.	SOFTBALL GIRLS	APR. - JUN.
CURLING	NOV. - FEB.	SWIMMING	NOV. - MAR.
FLAG FOOTBALL GIRLS	SEP. - NOV.	TENNIS JR.	APR. - JUN.
FOOTBALL BOYS	SEP. - NOV.	TENNIS SR.	SEP. - NOV.
GOLF BOYS/GIRLS	SEP./OCT. - MAY/JUN.	TRACK & FIELD	MAR. - JUN.
HOCKEY GIRLS	NOV. - MAR.	ULTIMATE FRISBEE	APR. - JUN.
HOCKEY BOYS	NOV. - MAR.	VOLLEYBALL GIRLS	NOV. - FEB.
LACROSSE	APR. - JUN.	VOLLEYBALL BOYS	SEP. - NOV.

## Athletic Fees

Athletic fees vary and are dependent on the costs incurred throughout the season. As a result, the fee for each sport may be different. All coaches will however send home a letter that details the overall cost to students and specifically what the fee includes. Paying a fee does not guarantee playing time. All student athletes must purchase a student card to be eligible to participate in the Eastview Athletic Program.

## Assemblies

When particular classes are asked to assemble in the cafeteria or gymnasium every student in these classes are expected to attend. Students are also expected to extend every courtesy to the presenters whether they be staff, students, or outside guests.

## Buy-Ins/Activity Periods

Periodically, activities are presented to raise funds for the school or are brought in for the benefit of students on a cost recovery basis; these are referred to as Buy-Ins. During these activity periods, students who have purchased tickets are to report to class first, then proceed to the event as quickly as possible. Students who have not purchased a ticket are to attend their classes as regular programs will continue.

## Club Activities

The clubs listed here may be offered depending upon the availability of volunteer teachers and/or staff advisors.

Art Club, Bay of Fundy, Choir, Dance Club, DECA, Drama Club, Environmental Action Club, Film Making, Games Club, Gay Straight Alliance, Knitting Club, Link Crew, Orchestra Club, Outdoors Club, Peer

Mediators, Production Team, Robotics, Rock Band Club, Snowmobile Club, Student Bible Study, Student Government, Video/Digital Photography Club.

## Dances

Dances are a fundraising activity for student government.

- Eastview school dances are for students with valid Eastview student cards. These are school activities therefore all related policies and procedures must be followed.
- Two Barrie Police Officers will be on duty for the duration of the dance.
- An Eastview student can sponsor a guest at some of the dances providing:
  - the student accompanies the guest to the dance and takes responsibility for the behaviour of the guest.
  - the student and guest complete a Guest Form and submit it to the office prior to noon on the day of the dance.
- Once students enter the dance, they must check their coats and they may not leave and re-enter the school.
- No student may enter the school after 8:30 p.m., unless prior approval has been arranged by signing the late book.

## First Period Spare/Cafeteria Homeroom

All students who are not scheduled for a period one class will be placed in a cafeteria homeroom. Any information for home and report cards for these students will be available in the main office.

## Lost and Found

Lost and found articles can be taken to and claimed from the main office. They will be held for several weeks. Any unclaimed items will be donated to a person or persons in need.

## Resource Support

Support is available to students who have been identified as requiring special education support through the IPRC process or the in-school SNC process. All support is provided in a small group or on a one-to-one basis. Special Education info is available through the board office at 705-734-6363 ext. 11447.

## Set Yourself Up for Success!

**Troubleshooting tips to prevent assignment disasters:**

1. You are responsible for all course work—even if you are absent. You need to stay on top of all tasks, assignments, reading, homework, etc. Ask a classmate. Check with your teacher. Get the notes and/or handouts. This is YOUR JOB!

2. Work smart! A last-minute crisis is usually avoidable. If something goes wrong, you have no time to repair it, restore it, or even re-do it. PLAN!
3. Try new technologies and/or formats ahead of time! Do not use something you are not familiar with unless you have tried it and practiced it in advance.
4. Make every person in your group responsible for having all the information for your presentation, not just a portion.
5. Have a back up: keep paper (hard) copies of your rough work available. Save, save, and resave your work in a variety of locations.
6. Anticipate. Take everything you could possibly need home with you, so you are not stranded without your essential schoolwork materials if there is a weather situation or some other situation.
7. Make use of your school email account to both send and save work.

### **AVOID TECHNOLOGY TROUBLES**

#### *Printer is broken/out of ink*

- email work to school and print here

#### *Saved, but cannot find it*

- save your work in multiple locations and use various methods (save at home and school and use a memory stick)
- Always watch school computer to make sure you are saving to your account on the student drive

#### *Document will not print*

- Check which printer you sent to
- Check paper supply in printer

#### *Cannot access student account (log on to school computers)*

- Do you have outstanding textbooks or library books? Main Office—Library Staff can check your status
- Forgot account password
- See Library Staff to reset it

#### *Incompatible Systems/software*

- Check ahead of time (before your deadline) to be aware of this

#### *Group Presentation*

- Be prepared to present without technology tools
- Ensure all group members have all info and can present it

#### *Guest Wireless*

- Connect to the network byodscdsb, then enter your network username and password; limited help available for wireless issues.
- Visitors who do not have a network login can ask for the guest username and weekly password from the office.